

**City of Milpitas**  
**Unapproved Minutes**  
**Telecommunications Commission**  
**April 18, 2005**

**I. Call to Order & Roll Call:**

Telecommunications Commission Chair Albert Alcorn called the meeting to order.

Members Present: Albert Alcorn, N. Gupta, G. Ali-Santosa, P. Peterson, W. Lam, D. Gupta, V.Mathur

I.S. Staff: B. Marion, E. Pasion City Council: A. Gomez

Members Absent: A. Ettinger, I. Munir

**II. Pledge of Allegiance:**

The members of the Commission recited the Pledge of Allegiance.

**III. Announcements:**

Staff reminded the commissioners of the upcoming annual recognition dinner.

**IV. Approval of the Agenda:**

Motion to approve the agenda.

M/S V. Mathur / G. Ali-Santosa Ayes: 7

**V. Approval of the Minutes  
February 28 and March 21, 2005**

Motion to approve the minutes as submitted for February 28.

M/S N. Gupta / P. Peterson Ayes: 7

Motion to approve the minutes as submitted for March 21.

M/S N. Gupta / G. Ali-Santosa Ayes: 7

**VI. Citizen's Forum**

Mr. Rob Means 1421 Yellowstone Drive discussed the future expansion of the transportation corridors affecting the Sunnyhills neighborhood of Milpitas. He reported that financial support is being sought to conduct an environmental impact report study the needs to bring an elevated electric rail system to the area. He invited the Commission to participate in a work session scheduled for May 14 at the Milpitas main fire station classroom. The discussion will focus on planning for a personal rapid transit line servicing the Milpitas community and its possible involvement in delivering telecommunications along it rail lines.

**VII. Continued-New Business:**

1. Verizon Wireless 1325 E. Calaveras Blvd.

Kim Duncan with the City's Planning Department introduced the item from Crown Castle USA on behalf of Verizon Wireless. Crown Castle requested removing existing telecommunications equipment located at 200 Serra Way on a 100-foot telecommunications monopole. The equipment would be replaced with three smaller flush-mounted panel antennas that would service Verizon's wireless communications network for that area of Milpitas.

Chair Alcorn asked if the applicant was to return for future approval for the other two panel antennas locations.

Mr. Steve Christian with Crown Castle noted that it would return for future approval as the location is built out. For now, it was requesting approval for the Verizon panel antennas.

Commissioner Alisantosa asked if Verizon plans update the FCC license that was submitted with the documentation. Mr. Christiansen noted that it would provide an update FCC license as part of the overall application packet.

Motion to forward the project to the planning commission for final approval.

M/S V. Mathur / N. Gupta Ayes: 7

2. 2005 Milpitas Parade Participation

Staff reported that the Commission requested additional time for discussion regarding involvement in the city's annual Fourth of July parade. Staff noted that a deadline of application was soon approaching and the Commission needed to make decision to whether to participate in the 2005 parade.

Commissioner D. Gupta noted that with limited resources and a short time frame for planning the event participation it would be wise to plan for the 2006 parade. Chair Alcorn concurred and suggested that with additional time and resources the Commission adequately plan for the 2006 parade.

Staff would videotape the event for replay on cable 15 and would give an estimation of the level of participation from the other city commissions.

Motion to note receipt and file

M/S N. Gupta / D. Gupta Ayes: 7

3. Status Report of Comcast Cable Franchise

Bill Marion, Director of Information Services, reported that the final documents are currently being review by the city attorney's office and Comcast legal council. Staff noted that it had already brought several items of concern to Comcast's attention that included the description and language of local service offices and other items. Staff noted that the final presentation could go before the city council's second meeting in May.

As part of the agreement in the cable franchise the school district will receive a capital grant totaling over \$540,000. Included in the total grant will be \$50,000 annually beginning in 2005 and concluding in 2009.

Commissioner Lam asked of the location of the future community access studio. Staff noted that it will be located at the MUSD main office campus at 1331 East Calaveras boulevard. Preparation will be needed to remodel a proposed classroom to accommodate the future studio location and supporting audiovisual equipment.

Staff also added that it is working with the city attorney's office in drafting simple language for a use-agreement for the school district and public access studio for future operational needs.

Chair Alcorn asked of the time frame for the television studio to be operational. Staff estimated that it could take approximately five months from the initial issuance of the funds from Comcast. Time will need to be factored in for construction and equipment acquisition for the new facility.

Additional planning and discussion will be needed to properly address the use of the television studio in order to accommodate the production needs of the school district and future public access programming users.

Motion to note receipt and file.

M/S N. Gupta / V. Mathur

Ayes: 7

#### 4. February - March '05 I.S. Month Report.

Bill Marion, Director of Information Services, reported on the highlights of the Information Services Department. Highlights included the on going training of the police and fire dispatch personnel on the new computer aided dispatching system. The new CAD system will officially launch on Monday, May 9, 2005.

Mr. Marion is also overseeing the training for all fire personnel on the use of the new mobile dispatch system installed on all fire apparatus vehicles.

He also reported that Milpitas will be adding ten more nodes throughout the city as part of the expansion of the wireless data network. I.S. is also updating the police mobile computers to 1.6 gigahertz PCs for better processing of information in the field.

Motion to note receipt and file the February report.

M/S N. Gupta / D. Gupta Ayes: 7

Motion to note receipt and file the March report.

M/S N. Gupta / D. Gupta Ayes: 7

## 5. Round Table Discussion

Staff presented the presentation slide for the Commission's review. The Commissioners requested that a line be added mentioning the work on the government channel use policy, shortening the MUSD information technology details and consolidating the third and fourth bullet points.

Commissioners Lam mentioned about the new car heads up display technology.

Chair Alcorn asked that when that cable franchise renewal process has finished the Commission begin to review and understand high-definition television technology.

## VIII. Adjournment of Meeting

The Commission adjourned to its next meeting of May 16, 2005.

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